

IN THE SPECIAL COURT

(Trial of Offences Relating to Transactions In Securities) ACT, 1992.
AT BOMBAY.

NOTICE

Advocates and parties appearing in person are hereby informed that with effect from **Monday** the **13th** day of **February, 2017**, all the Pleadings viz. Applications, Petitions, Plaints, Affidavits, Written Statement, Notice of Motion, Chamber Summons, Reports and compilation of documents, written arguments, etc, will be accepted by the Registry in the following manner :

1. While lodging the Applications / Petition, hard copy, as usual be presented for lodging and the date of presentation of such hard copy shall be deemed to be the date of institution, presentation and lodging of all purposes including for the purpose of limitation.
2. After removing the office objections, if any, and before final number is given, the Advocate on record / Party in Person, shall submit a soft copy on the CD-R (Ready Only) / DVD-R (Read only), with an undertaking on paper in the following format :

“ Certified that the soft copy filed herewith is a replica of the hard copy filed ”.

3. The Petitions / Applications / Plaints, etc., shall not be registered and final number shall not be given until the soft copy is submitted as required under this notice. This will also apply to all subsequent pleadings and documents (including Vakalatnama).
4. All the documents should be scanned in ‘pdf’ format with 300 dpi in Grey Scale. The contents shall be ‘OCR’ and bookmarked as per the Index. The procedure for book-marking is furnished herein below :

1. *Edit with pdf document software.*
2. *Click on “Tools” menu from right hand corner.*
3. *Select page to be bookmarked, Click “Add Bookmark” under Tools Menu.*
4. *Give appropriate title to Bookmark and so on.*
5. *“Save” the pdf document.*

SPECIAL COURT, BOMBAY. }

DATED : 8th February, 2017. }

Sd/-

**OFFICER ON SPECIAL DUTY,
Special Court, Bombay.**